



**Jennifer L. Mills**

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JenniferLMills.com

## EXPERIENCE

**Line Builder** *August 2012 - Present*

Elan Polo International | St. Louis, Missouri

Manage the licensed footwear development process including trend research, design, pricing, sourcing and quality control. Work collaboratively with a cross-functional team to create saleable product lines. Maintain constant communication with Product Director and Overseas development team to ensure quality and accuracy. Travel, as needed, to oversee sample production. Present product lines to retail buyers.

**Associate Linebuilder** *June 2004 - August 2012*

Elan Polo International | St. Louis, Missouri

Assisted the Senior Product Director with the footwear development process. Reviewed fit samples to ensure quality and adjusted accordingly. Entered and tracked product specifications. Traveled, as needed, to present product and oversee sample production.

**Merchandiser** *June 2001 - April 2004*

Roman Company | St. Louis, Missouri

Worked closely with the Senior Merchandiser to conceptualize and produce product samples. Responsible for checking quality, accuracy and cost of samples. Assisted in the preparation of samples for market.

**Assistant Planner** *October 2000 - June 2001*

Roman Company | St. Louis, Missouri

Analyzed and maintained inventory levels for product and support. Reviewed open-to-buy reports and made replenishment purchases.

## EDUCATION

**Bachelor of Science Degree in Fashion Merchandising** *December 1998*

Fontbonne University | St. Louis, Missouri

## ACCOMPLISHMENTS

- Achieved record sales from 2007-2009, resulting in record profits
- Awarded Top Vendor for key accounts including Target and Walmart

## TECHNICAL SKILLS

- Working experience with Adobe Illustrator and Adobe Photoshop
- Working experience with Microsoft Excel, Power Point and Word